



Mountain View Academy Charter School

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Teacher Job Description

K-8th grades

Preparation:

- **Plan weekly lessons, due by Monday morning to Administrator**
- **Prepare all copies and needed supplies in advance**
- **Communicate with aide/volunteers to facilitate help with prep work**

Teaching:

- **Teach Monday- Thursday each week, plus monthly field trips, yearly testing dates**
- **Follow MVA curriculum and plan accordingly**
- **Create a structured, educational environment**
- **Supplement curriculum with creative, engaging projects to foster learning**
- **Set high expectations for students, assign homework as needed for students who do not complete assignments during class time**

Communication:

- **Regularly communicate with families on student progress, behavior and upcoming events**
- **Communicate with families about schedule changes**
- **Regularly communicate with administration as needed**

Responsibilities:

- **Teach assigned classes**
- **Work cooperatively with other MVA staff**
- **Keep classroom safe and clean**

Requirements/Training:

- **Hold a Teaching Certificate or TSPC Teacher Registration**
- **Attend all in-service required of teachers and staff of MVA**
- **Fulfill requirements for renewal of endorsements/licenses**
- **Complete all District online training**

Compensation:

- **\$36,000+**
- **Professional Development Stipend (includes clothing, wellness, and PD)**
- **Employee only Health Insurance (family may be added at employee expense)**