



Mountain View Academy Charter School

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

OPEN POSITION FOR 2021 – 2022

Pre-Kindergarten Teacher

Preparation:

- Plan weekly lessons, with guidance from the MVA plans
- Prepare all copies and needed supplies in advance
- Communicate with aide/volunteers to facilitate help with prep work

Teaching:

- Teach students 4 half-days each week, plus quarterly field trips
- Follow MVA plans and curriculum
- Create a structured, educational environment
- Focus on teaching social skills and working cooperatively with others
- Foster listening and direction following skills
- Work cooperatively with kindergarten teacher to incorporate any skills that would aid the transition to kindergarten

Communication:

- Regularly communicate with families on student progress, behavior, and upcoming events
- Regularly communicate with families on schedule changes
- Regularly communicate with administration as needed

Responsibilities:

- Teach Pre-K class 4 days each week (8:00am – 12:00pm)
- Work cooperatively with other MVA staff
- Keep Pre-K room safe & clean.

Requirements/Training:

- Early Childhood Education degree – preferred but not required.
- Attend all in-service required of teachers and staff of MVA
- Fulfill training requirements for renewal of endorsements/degrees
- Complete all District on-line trainings.

Compensation:

- \$12,500 - \$20,000 (based on experience and education)
- Professional clothing stipend
- Health & Wellness stipend